

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DESIGN**

NHDOT Complete Streets Advisory Committee (CSAC) Meeting

DATE: February 23, 2022, 1:00 PM

LOCATION: Online via Teams

ATTENDED BY: N. Altonaga, G. Bakos A. Belenzs, S. Bogle, B. Caplain, S. Gunn, T. Jameson, C. Lentz, M. Marshall, T. Place, N. Sanders, W. Schoefmann, D. Topham, C. Tufts, S. Verdile, M. Waitkins, S. Workman, T. Zamoyski
All participants attended online

SUBJECT: Complete Streets Advisory Committee (CSAC) Meeting

CSAC MEETING NOTES:

1. Approve previous meeting notes from the January 26, 2022 meeting. Meeting notes are attached and online
 - a. Motion: All approve, No dissents
2. Statewide Ped Bike Plan – Update
 - a. Alta is now back working on the Plan
 - b. CSAC Plan review Sub-committee finished review of Plan comments and provided an updated comment tracking spreadsheet and a summary of major themes to assist with Plan completion.
 - i. Greater need for specificity in forming performance measures
 - ii. Set out Complete Streets Policy or roadmap for such policy
 - iii. Need for more bike/ped data and how well existing infrastructure is working (recommendations for collection of data)
 - c. Upcoming meetings dates with CSAC/PAC/RPCs TBD
 - d. Plan scheduled to be complete by April 22, 2022
3. NHDOT Statewide Chip Seal Projects
 - a. 2022 (#42443) – Request for consideration of alternative treatment
 - i. The Department supports the request for alternative treatment at 21515 Candia & 23507 Sandown-Chester (as discussed at the January 26, 2022 meeting)
 - ii. As a result, there will be no paving of these two sections (21515 & 23507) this year.
 - iii. These sections will need to wait until at least next year to be included in a project appropriate for an alternative treatment to be determined by Materials and Research.
 - b. Look to refine the process of requesting consideration of alternative treatment in future years:
 - i. Gain a better understanding of chip seal treatment and it's history/evolution at NHDOT
 - ii. Field review (ride) chip seal segments at various intervals (1st – 2nd – 3rd season).
 - iii. Should formal guidance be developed to make these requests less subjective?
 - iv. Outreach of chip seal segments through BWANH (other) and provide feedback
4. Ongoing Housekeeping
 - a. Future Possible Members to fill current and future vacancies
 - i. Keep member list updated,
 - ii. Discuss which possible members have been contacted
 - iii. Invite interested possible members to upcoming meeting
 - iv. Make nomination(s) and send notification to Commissioner
 1. Motion to nominate Bruce Caplain:
 - a. All approve, No dissents

5. Other Business:
 - a. Terry Place has filled the Active Transportation Specialist position at DOT
 - b. Discussion of possible future agenda topics
 - i. Strategic Highway Safety Plan
 - ii. NH State Rail Trail Plan
 - iii. Updates from group members locally or within their organizations
6. Next meeting planned for March 23, 2022 at 1 PM – but Ped Bike Plan stakeholder meeting(s) may take precedence.

Submitted by:

Nick Sanders, P.E.

NHDOT Active Transportation Engineer