



NH State Coordinating Council

Thursday, June 4, 2020 ~ 1:30 – 3:30 p.m.

Virtual Zoom meeting

MINUTES

D R A F T

Members Present:

Fred Roberge, Mike Acerno, Fred Butler, Van Chesnut, Ellen Avery, Cindy Yanski, Deborah Ritcey, Mike Tardiff, Jesse Lore, Chuck Saia, Steve Workman.

Others Present: Scott Bogle, Pat Crocker, Suzanne Demers, Jeff Donald, Nate Miller, Sara O'Dougherty, Janet Langdell, Teri Palmer, Sylvia Von Aulock, Matt Waitkins, John Wilson, Cindy Yanski, Carole Zangla

Welcome and Introductions: SCC Chair Roberge called the meeting to order at 1:35 p.m. and welcomed all in attendance.

Minutes Adoption: May 2020 minutes

- Remove Joe Moncher (DHHS) from list of attendees
- Add Steve Workman
- **Motion** to adopt May 2020 meeting minutes with corrections that have been noted: **Ellen Avery; Second: Terri Paige**
- Unanimous affirmative vote by all members to adopt May 2020 minutes.

Nominating Committee Report for Officer Election Slate

Jesse Lorre gave an update of the nominating subcommittee progress.

There is an opening for the treasurer position and there have been no volunteers so there is an ongoing search for someone to fill the position.

The other current officers have agreed to continue in their positions. The slate of officers is as follows:

- Chair – Fred Roberge
- Vice chair – Mike Tardiff
- Secretary – Patricia Crocker

There were no nominations from the floor.

- **Motion** to adopt slate of officers as stated by nominating committee with treasure to position to be filled later: **Jesse Lorre; Second: Fred Butler.**
- Unanimous affirmative vote by all members present to adopt slate of nominated officers.
- The vote will be ratified at the next regular SCC meeting.

Status of Council Membership – open and confirmed

- Mike Acerno has been approved by his new employer to participate on the SCC.
- Steve Workman nomination for membership on the SCC has been brought forward for consideration and confirmation moved for at the June 10, 2020 Executive Committee meeting.
- There is an opening on the council for someone to represent philanthropy. NHDHHS is responsible for this nomination. Due to the pandemic, this is temporarily on hold as is representation by DHHS on the SCC.

Annual Report for SFY 19/20

Pat Crocker explained that she and Matt Waitkins have met to begin work on this report. She reviewed a list of topics that have been addressed by the SCC during the past 2 fiscal years. She explained that she and Matt will either be drafting summaries of the topics or reaching out to individuals who have specific knowledge of those topics for help developing summaries.

Pat will send electronic version of last year's RCC summaries to the various RCC liaisons and the liaisons will be responsible for returning summaries for the current annual report.

Ellen Avery was tasked to lead Mobility Management summary.

Fred Roberge volunteered to write a summary of the current state of CCAM and will also develop a summary of DHHS return to participation on the council.

Jesse Lorre will summarize the Transportation Network Company technical session that took place in January 2020.

Nate Miller will be asked to summarize the oversight and risk management technical session that he facilitated.

Steve Workman was asked to summarize the work he has done for the Council included white board for March 2020.

Scott Vogel will be asked to summarize his transit white paper.

Sylvia von Aulock will provide summaries of her two projects on healthy aging.

Mobility Management Subcommittee Report

Chair Jeff Donald reported on the subcommittee activities. The subcommittee has been working on a way to standardize data regarding trip denials. There is no New Hampshire standard for gathering trip denial data, nor is there a standard definition for trip purposes.

Challenges in NH for gathering this data:

- Different regions and providers have different needs.
- Figuring out how to roll all the different data related to this into something usable will be a challenge.

Chair Roberge said it will be important to define what the data will be used for

Terri Paige asked who will collect the data, where will it be sent, etc. she said it will be a significant amount of work dispatchers to collect. It will be important for her to understand how it will be collected, who will collect it, why it will be collected and what will be the value of collecting this data.

Jeff said he hoped that dispatchers will be able to check a box in software that will generate a report.

Fred Roberge suggested that Fred Butler meet with the Mobility Management Committee to discuss trip denial data.

Pat Crocker said the data will be useful for determining unmet need.

Ellen Avery said the data could be used at future GACIT meetings to support transit funding. Fred Roberge concurred and cited Scott Bogle's transit white paper and how it was influential in generating support for transit.

The consensus of the SCC is this is worthwhile data to collect and therefore would be a good subject for an SCC technical session.

Covid-19 Updates

Sylvia von Aulock, Executive Director, Southern NH Planning Commission (SNHPC)

- SNHRPC did a Volunteer Driver Program survey in late May
- Sylvia reviewed some of the results.
- Only public programs were surveyed
- There was a low response rate.
- She asked people at the meeting to provide additional contacts for VDP programs that might be interested in participating in the survey.

Terri Paige, Transportation Director, Community Action Program – Belknap/Merrimack Counties, Inc.

- Hand sanitizer on all busses
- Masks are strongly encouraged (not required) and are available on each bus
- They are considering installing barriers around all drivers
- Ideal capacity notices on busses
- Shadow bus is being considered for people who get stranded because of less capacity on busses.

Jesse Lorre noted that virtual medical appointments are more common now and he wondered if there is any information available regarding how this trend may continue in the future. Ellen Avery said that mental health agencies may pivot to virtual appointments in a significant way. Pat Crocker pointed out that in the north country and rural areas there is less access to internet and therefore less access to virtual medical appointments.

Public Announcements

Fred Roberge wanted SCC members and other stakeholders to be aware of the Coordinating Council on Access and Mobility (CCAM) federal fund braiding guide for local match that explains program eligibility to enable Federal

agencies and Federal grant recipients to more effectively manage Federal funds and coordinate human service transportation.

Fred said that NHTA intends to meet in July and he asked if the SCC should meet in July. The consensus was the SCC should meet in July.

Jesse Lorre said that he attended the New Hampshire Businesses for Social Responsibility (NHBSR) Virtual Conference that was taking place June 1–5. NHBSR convenes, inspires, and supports businesses and their community stakeholders to build a more sustainable and prosperous state for all.

<https://nhbsr.org/>

Adjournment

Motion to adjourn: Van Chestnut; second, Jesse Lorre; unanimous approval to adjourn

Adjourn: 3:15 pm

Respectfully submitted

Matt Waitkins

| Member | Vote - Minutes | Vote - Slate of Officers |
|--------------|----------------|--------------------------|
| Fred Butler | yes | yes |
| Van Chestnut | yes | yes |
| Ellen Avery | yes | yes |
| Terri Paige | yes | yes |
| Chuck | yes | yes |
| Fred Roberge | yes | yes |
| Mike Tardiff | yes | yes |
| Deb | abstain | yes |
| Jesse Lorre | yes | yes |